



Nights Away Notification

This form provides the information a Commissioner requires to **APPROVE** an event to take place (i.e. POR 9.1b/9.1c). Each group attending a Nights Away event (even a County or District event) will need to submit this information.

For all Nights Away experiences all of the information below should be with your District Commissioner (or appointee) **SEVEN** days before the event (in normal circumstances). How the information is passed on will depend on local arrangements (this may be for example by telephone call, e-mail or fax).

For all Nights Away held at facilities not owned or operated by Scouting, such as public or commercial campsites and youth hostels, the host District Commissioner ^(Note 1) must also receive a copy of the information, normally this should be **FOURTEEN** days before the event. Where an expedition is taking you across a number of Districts or Counties this information should be sent to the County Secretary(s) instead.

Permit Holder's Name		Telephone	
		Email	
Group and District		Section	

Event Leader <small>(if not Permit holder)</small>		Telephone	
OR Passport holder's name		Email	

Venue Name		Telephone	
Venue Address			

Please check the Prohibited and Restricted Areas Camping Directory on ScoutBase UK to ensure your site does not fall within a restricted area.

Event Dates	From		To		Number of Nights					
Nos. Attending	BS		CS		S		ES		Adults	
Type of Event (e.g. sleepover, hike, Pack Holiday, etc.)										
Special Activities (e.g. those requiring permits)										

Menus, programmes and other paperwork are **NOT** required with this form

Home Contact Name		Telephone	
		Email	

GSL / DESC is aware of the event	<input type="checkbox"/>
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Home DC Name		Telephone	
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Host DC Name ^(Note 1)		Telephone	
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OR ^(Note 2)

Scout Campsite		Telephone	
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Note 1 – If you know the postcode of the site, the Scout Information Centre on 0845 300 1818, can tell you the name and address of the local District Commissioner.

Note 2 – If you are using Scout owned or operated facilities there is no requirement to complete the Host DC's details **only** the Scout Campsite details.